

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Tŷ Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG

Chief Executive / Prif Weithredwr
Anthony O'Sullivan BSc(Eng), MSc, CEng, FICE, FCIHT



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For all enquiries relating to this agenda please contact
Rebecca Thomas (Tel. 01443 864245; Email: thomar7@caerphilly.gov.uk)

Date: 13th November 2012

PLEASE NOTE THE DATE AND LOCATION

Dear Sir/Madam,

A meeting of the **Corporate Health and Safety Committee** will be held at **Penallta House (Sirhowy Room), Tredomen Park, Ystrad Mynach** on **Monday, 19th November 2012** at **10.00 a.m.** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'AO'Sullivan'.

Anthony O'Sullivan
CHIEF EXECUTIVE

A G E N D A

1. Declarations of Interest.
2. To approve and sign the following minutes:-

Corporate Health and Safety Committee, held on 25th June 2012 (minutes nos. 1 – 8, on page nos. 1 - 4).
3. To receive and consider the following reports:-
 - (1) Presentation – Asbestos RAMIS;
 - (2) Asbestos Team Update;
 - (3) HSE Involvement/Investigations;
 - (4) Corporate Asbestos Management Plan;
 - (5) Fire Safety Policy and Corporate Management Arrangements;
 - (6) Manual Handling and Musculoskeletal Disorders Policy and Corporate Management Arrangements.

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4. To receive and note the following information items*:-

- (1) Accident Statistics Report for Quarter 1 April – June 2012;
- (2) Accident Statistics Report for Quarter 2 July – September 2012;
- (3) Recent HSE Updates.

* *If a member of the Committee wishes for any of the above information items to be brought forward for review at the meeting please contact Rebecca Thomas, 01443 864245, by 10.00 a.m. on Friday, 16th November 2012.*

Circulation:

Councillors P.J. Bevan, Mrs C. Forehead, D.T. Hardacre, D. Havard, A.G. Higgs, G.J. Hughes, S. Kent

Trade Union Representatives

And Appropriate Officers